

Terms, Conditions, and Safeguarding Measures – Temporary Online Classes

1. Lessons will take place via the Zoom app/Instagram live/Microsoft teams at the teacher's discretion. An email will be sent from Theatre School to the parent with the Meeting ID. *Teachers will host their timetabled lesson time; **students are not to call teachers.***
2. Both parties agree that the lessons *will NOT* be recorded to protect both the student and teacher from online distribution.
3. Lessons must take place in a neutral location such as a kitchen, living room or office **and NOT in students/teachers bedrooms.**
4. All parents/carers must ensure that all lessons **MUST** take place on a secure Wi-Fi connection to ensure the student and teacher are protected from hacking and that they have privacy.
5. Lessons will take place as published on the timetable unless rescheduled with advance notice from Theatre School.
6. A parent, guardian or carer must be present in the premises of the students' location if they are under 18.
7. Please assess the space that is going to be used by the student. To ensure that it is free from dangerous objects, potential hazards and that it is safe to participate in class. Bodywork will not be liable for any injuries incurred in the home environment
8. In line with safeguarding and privacy guidance only the host will have their video settings enabled *i.e. no student will have access to other student's video screens.*

By taking part in the online class, you are confirming this is a direct agreement between Bodywork and the parent/carers.

Katy Graham-Clare
Theatre School Coordinator
Bodywork Company