@BodyworkDance

Bodyworkcocambridge

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Application and Audition Policy

Throughout the year Bodywork Company advertises full time vocational training via different media. These include various publications including The Dancing Times, Council for Dance, Drama and Musical Theatre (CDMT) publications & website, Trinity College London website, social media networks and the Bodywork Company website. Bodywork also participates in numerous events throughout the year in order to reach as wide an audience possible, such as:

* Visiting UK colleges -Conducting workshops and external auditions throughout the UK and Europe.
* We regularly attend and exhibit in secondary schools in the Cambridge Area Partnership scheme who operate careers evenings within the region.
* Bodywork College Open Days – Prospective students and their families are welcome to visit the college on three allocated days throughout the academic year. They are able participate in free workshops throughout the day and/or observe a variety of classes. The prospective students and their families have an opportunity to meet teaching staff, current students, and gain more information about the course we offer.
* Outreach programmes – In 2005, Bodywork Company set up the Education Outreach Programme to create more opportunities for young people, within Cambridge and the surrounding areas, to be involved in the arts. This allows young people who are potentially excluded from having the opportunity to have access to the college and further full-time training.
* Part time courses are offered throughout the year such as half term workshops for kids aged 6-16yrs, summer schools and Easter Workshops.
* Theatre School – Bodywork Company also houses a Theatre School for children aged 3-18yrs. Many of these children go on to audition for full time vocational training at Bodywork Company.
* The annual MoveIt Exhibition at London Excel – Current full time Bodywork Company students are given the opportunity to showcase the college by performing a number of times throughout the event. Bodywork Company also has a stand where staff and students volunteer and hand out college prospectuses to interested applicants and answer any questions they may have.
* The CDMT (The Council for Dance, Drama and Musical Theatre) Conference – this is an annual event, hosted by different accredited colleges in the UK. We perform and provide information to any interested candidates who are considering full-time training in performing arts.

The application form is an online process available from the website www.bodyworkcompany.co.uk. This can completed online and submitted to the college along with the audition fee of £45.00 and the supporting information requested. (Please note: this is a non-refundable fee). More information is available on request by emailing sonya.segrave@bodyworkds.co.uk

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Bodywork Company International



Application & Audition Allocation

Once we have received the completed application form, we will process this and allocate an audition date in writing to the email contact details provided on the form. The email will contain information about the audition day. This will include:

* Details of how to confirm your attendance, arrival times, address and requirements.
* What to prepare and bring on the day, e.g. form of identification, dancewear etc.
* A photography consent form, which needs to be signed and returned prior to the audition date.
* The audition criteria.

*Audition Selection Process*

Alongside Trinity and CDMT guidelines, Bodywork Company aims to include as many candidates as possible into the audition process for full-time vocational training. Many of the candidates have a previous history of dance or musical theatre of some sort, however this is not a requirement as each candidate is assessed on the audition day on their individual talent as well as their potential and employability. The audition panel consists of The Principal of the college, Directors, Heads of Departments and Senior Managers to ensure that the consistency of the audition process is upheld.

Bodywork endeavours to work in-depth with all relevant 3rd parties (if necessary/requested) to ensure all of the applicant’s needs are supported and met.

*Criteria*

Each candidate is assessed on their ability and potential in a Ballet and Jazz class. Each candidate must prepare a dance solo, a song solo and a monologue to be performed individually in front of the audition panel. Each piece should be approximately 2 minutes long.

Each candidate is assessed during the audition process; this is documented in the form of Audition Report Sheets. The candidate is assessed on different criteria dependent upon the subject. The audition panel will assess each area. The audition panel has to be able to quantify their marking with a comment on the report sheet next to the subject and criteria that sits behind the subject. Please see below:

* Ballet – Barre, Centre, Artistry and Performance, Potential
* Jazz – Technique, Dynamics, Performance, Potential
* Dance Solo – Technique, Dynamics, Performance, Potential
* Singing/Song Solo – Technique, Performance, Potential
* Monologue – Technique, Performance, Potential

In addition to the above, the audition panel will be commenting on quality of performance, musicality, and the ability to retain, understand and apply choreography at a reasonable pace.

*Reasonable Adjustments for Disabled Candidates*

Within our audition process, should the candidate have any disabilities or impairments, assistance will be offered by a member of staff in order to complete the audition whenever possible. Candidates are encouraged to disclose any disabilities through questions posed within the medical and equal opportunities area within the application pack.

Students should provide information in advance of application or audition; reasonable adjustments will be made to ensure a positive experience at Bodywork Company. If you have a disability and have concerns about the application, audition or the course itself, please contact us promptly to discuss your needs by emailing us.

*Registration Fee*

If a candidate is successful and offered a place on either the one-year Intensive course or the three-year Level 6 Diploma Course a non-refundable registration fee of £75.00 is payable to secure the place.

*Short List for Internal Scholarship*

The audition panel will be assessing candidates during their first audition as to whether or not they would like to offer any financial assistance for their tuition fees. This is at the discretion of the panel and all candidates will be notified in writing/email as to whether the panel would like them to attend a second audition.

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*Funding*

There is currently no funding to support the one-year Intensive Course or the three-year Level 6 Diploma Course at Bodywork Company. The panel may consider candidates for internal scholarship

assistance which may be available, however, this is only offered by the discretion of the Principal and audition panel. If an applicant is not offered any funding, full tuition fees will apply. The College fee structure is available on request or from the website [www.bodyworkcompany.co.uk](http://www.bodyworkcompany.co.uk)

*Successful Candidates*

All successful candidates are notified of the audition panel’s decision in writing by email. They will be notified as to course which they have been offered a place as well as the deadline when they must accept or decline the offer.

*Unsuccessful Candidates*

Bodywork Company will inform unsuccessful candidates as soon as possible following the audition. Upon request, we can offer verbal or written feedback and advice. This is taken from the audition panel members’ Audition Report sheets.

*Audition Feedback*

Bodywork Company offer feedback to any candidates on request.

*Appeals Procedure*

There is an appeals procedure in place for candidates who are unsuccessful at audition. Appeals will be considered only where it is claimed that there were irregularities during the audition/interview procedure. The grounds for appeal must be clearly stated in writing within 14 days following access to the written procedure and should be marked for the attention of the Principal. We will acknowledge receipt of any appeals and this will be passed on immediately to the appeals committee. The committee comprises of the Principal, Governing Body and Senior Management Team as well as two external parties. The appeals committee will endeavour to respond to the candidate as soon as possible.

*Video Audition*

Overseas or any UK resident candidates who, with a valid reason, are unable to attend an audition at Bodywork Company in person, are able to submit a video audition. Further information regarding the content of this video can be obtained by emailing sonya.segrave@bodyworkds.co.uk

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